

General Fund Service Area Summaries 2024/25 Base

Resources

Ad Finance, Assets & Legal

	Base Budget 2023/24	Base Budget 2024/25	Movement Base to Base	Explanation for Movement
	£	£	£	
Industrial Estates				
Gross Direct Costs	45,755	29,126	(16,629)	(£17,550) Premises insurance savings due to contract changes and revaluations.
Capital Charges	19,246	24,189	4,943	Depreciation movement in-line with capital programme.
Gross Direct Income	(239,020)	(218,006)	21,014	£17,130 Other Recoverable costs (offset by reduced insurance premiums mentioned above). £7,550 Rental Income. Other minor Inflation totalling (£3,666).
Support Service Charges	99,700	81,730	(17,970)	Movement in base budget and revised allocations.
	(74,319)	(82,961)	(8,642)	
Surveyors Allotments				
Gross Direct Costs	10,000	5,000	(5,000)	(£10,000) Saving bid for Cromer Church Wall (now a capital expense). £5,000 Growth for Stalham Wall.
Gross Direct Income	(100)	(50)	50	Rents - Land.
Support Service Charges	20,750	20,140	(610)	Movement in base budget and revised allocations.
	30,650	25,090	(5,560)	
Revenue Services				
Gross Direct Costs	1,042,266	1,082,305	40,039	See Note A below:
Gross Direct Income	(454,130)	(454,130)	0	No Variance.
Support Service Charges	669,580	707,910	38,330	Movement in base budget and revised allocations.
	1,257,716	1,336,085	78,369	
Note A: £13,390 Employee Growth. £37,326 Employee Inflation. £10,000 Other professional fees to cover disbursements. £18,000 Annual Billing, £10,000 Postage cost, and £12,000 Hybrid Mail inflation. £10,431 Additional reserve drawdown. Other minor variances totalling £5,225. (£13,419) Savings for NI and Pension. (£50,414) Pension Fund Adjustment. Savings bids in relation to Ascendant Contract, Capita, CFH Mailing, Process Serving and E-Billing totalling (£12,500).				
Benefits Subsidy				
Gross Direct Costs	16,930,262	18,544,784	1,614,522	Based on mid-year estimate.
Gross Direct Income	(16,930,262)	(18,544,784)	(1,614,522)	Based on mid-year estimate.
	0	0	0	
Non Distributed Costs				
Gross Direct Costs	268,000	268,000	0	No Variance.
IAS19 Adjustment	(268,000)	(268,000)	0	No Variance.
	0	0	0	
Estates				
Gross Direct Costs	340,453	280,762	(59,691)	See Note A below:
Support Service Charges	(340,453)	(280,762)	59,691	Movement in base budget and revised allocations.
	0	0	0	
Note A: £18,224 Employee cost increase mainly in relation to Inflation. £6,770 Insurance Premium Inflation. Other minor inflation totalling £3,700. Non recurring Employee costs (£10,440). Insurance budget Transfer to Property Services (£8,840). Saving bids: (£50,755) Employee costs, (£13,000) Other Professional Services, and other minor savings totalling (£5,350).				
Admin Buildings				
Gross Direct Costs	613,848	714,387	100,539	See Note A below:
Capital Charges	43,174	30,487	(12,687)	Depreciation movement in-line with capital programme.
Gross Direct Income	(372,101)	(452,007)	(79,906)	See Note B below:
Support Service Charges	(219,585)	(239,222)	(19,637)	Movement in base budget and revised allocations.
	65,336	53,645	(11,691)	Premises insurance increase due to revaluations.
Note A: Inflation in relation to: £9,947 Repairs & Maintenance, £12,734 Business Rates, £27,612 Utilities, £12,302 Premises insurance increase due to revaluations (offset by recovery of costs below), £21,327 Internal Service Charge (offset by additional service charge income below). £27,500 Growth in relation to Utilities and Cleaning at Cedars North Walsham. (£11,869) One of savings in relation to contract cleaning.				
Note B: Inflation in relation to: (£7,570) Rental Income, (£17,802) Other recoverable costs (mainly to offset additional insurance premiums), (£21,327) Internal Service Charge income (offset by internal service charge expenditure above), and (£33,107) Service Charge income from tenants.				

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Corporate Finance				
Gross Direct Costs	686,167	582,275	(103,892)	Inflation in relation to: £17,474 Employee, Non recurring items removed: (£75,000) Agency Fees and (£48,894) for 2 Apprentice posts.
Capital Charges	13,631	13,631	0	No Variance.
Support Service Charges	(699,798)	(595,906)	103,892	Movement in base budget and revised allocations.
	0	0	0	
Insurance & Risk Management				
Gross Direct Costs	152,546	202,940	50,394	£54,930 Insurance Inflation (Employee, Public Liability and Theft etc). (£4,536) Budget transfers to IT, Members and CLT.
Support Service Charges	(152,546)	(202,940)	(50,394)	Movement in base budget and revised allocations.
	0	0	0	
Internal Audit				
Gross Direct Costs	84,000	88,200	4,200	Other Professional Fees.
Support Service Charges	(84,000)	(88,200)	(4,200)	Movement in base budget and revised allocations.
	0	0	0	
Chalets/Beach Huts				
Gross Direct Costs	46,194	54,458	8,264	£10,764 Premises Costs inflation, mainly in relation to Premises insurance increase due to revaluations (Offset by additional income below) and Business Rates.
Capital Charges	0	4,530	4,530	Depreciation movement in-line with capital programme.
Gross Direct Income	(263,770)	(323,570)	(59,800)	Mainly in relation to Rental Income and additional income to offset increased Insurance Premiums.
Support Service Charges	113,390	107,640	(5,750)	Movement in base budget and revised allocations.
	(104,186)	(156,942)	(52,756)	
Investment Properties				
Gross Direct Costs	171,841	213,539	41,698	Inflation in relation to: £16,341 Utilities, £15,169 Repairs and Maintenance and (£12,430) Premises insurance due to revaluations (offset by reduction in income below). £22,076 Repairs and Maintenance Growth mainly in relation to Rocket House.
Capital Charges	76,841	111,696	34,855	Depreciation movement in-line with capital programme.
Gross Direct Income	(251,633)	(289,799)	(38,166)	See Note A Below:
Support Service Charges	148,750	187,500	38,750	Movement in base budget and revised allocations.
	145,799	222,936	77,137	
Note A: £12,430 Reduction in Other Recoverable income due to decreased insurance premiums. (£24,030) Additional Service Charge Income. (£20,000) Additional Income - QR codes, advertising on carparks, concessions. (£4,600) Saving bid for additional income.				
Central Costs				
Gross Direct Costs	54,413	51,000	(3,413)	Pension Fund Adjustment.
Support Service Charges	(54,413)	(51,000)	3,413	Movement in base budget and revised allocations.
	0	0	0	
Corporate & Democratic Core				
Gross Direct Costs	415,578	635,135	219,557	£281,250 Increase in Audit Fee by 150%. (£60,000) Removal of Supermarket contribution.
Capital Charges	900,000	0	(900,000)	Refcus movement in-line with capital programme.
Support Service Charges	1,615,410	1,500,680	(114,730)	Movement in base budget and revised allocations.
	2,930,988	2,135,815	(795,173)	

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Members Services				
Gross Direct Costs	579,193	609,206	30,013	See Note A below:
Support Service Charges	87,025	96,680	9,655	Movement in base budget and revised allocations.
	666,218	705,886	39,668	
Note A: Inflation in relation to: £9,255 Employee costs and £30,000 Members Allowances. Growth of £3,800 Members Careers Allowance and £4,000 for Independent Person. (£7,702) Savings mainly in relation to Public Transport. (£10,000) Additional savings as a result of savings bid in relation to Travelling Allowance and Members training.				
Legal Services				
Gross Direct Costs	622,160	554,352	(67,808)	See Note A below:
Gross Direct Income	(45,000)	(50,000)	(5,000)	Additional income in relation to savings bid of (£5,000).
Support Service Charges	(577,160)	(504,352)	72,808	Movement in base budget and revised allocations.
	0	0	0	
Note A: Inflation in relation to: £19,385 Employee and £6,000 Books. £5,749 Employee Growth. £3,122 Pension Fund Adjustment. (£15,505) Savings in relation to Employee costs. (£88,924) Removal of non recurring employee costs.				
Ad Finance, Assets & Legal				
Gross Direct Costs	93,327	105,281	11,954	Employee Inflation.
Support Service Charges	(93,327)	(105,281)	(11,954)	Movement in base budget and revised allocations.
	0	0	0	
Total Finance, Assets & Legal	4,918,202	4,239,554	(678,648)	